

PUBLIC NOTICE

FILING SEASON EXTENDED TO 31ST JANUARY 2023

Botswana Unified Revenue Service (BURS) informs the public that the due date for filing the Individual Income Tax and Annual Withholding Tax Returns has been extended to 31st January 2023 to accord the public enough time to file their returns. Taxpayers are also informed that Other Withholding Tax on Director's fees functionality is now ready for use and they may account for the withholding tax in their returns.

1. Please be reminded that for the 2022 filing season, Individuals required to file their tax returns are those falling under the following categories;-
 - a. Earning employment income of P480,000 and above per annum
 - b. Earning employment income of any amount from more than one employer
 - c. Earning income from other sources other than employment
 - d. Earning employment income of less than P480, 000 per annum as their only source of income and not taxed correctly by the employer

Individuals satisfying all the below conditions are not required to submit their 2022 Tax Returns :-

- e. Those that have employment as their only source of income and are earning less than P480,000 per annum from a single employer.
 - f. Those that have been taxed correctly by their employer and the employer withheld tax from their salary for submission to BURS
2. Please submit your tax returns online, it is as simple as;-
 - a. going to the BURS website www.burs.org.bw,
 - b. click e-services
 - c. select e-tax and follow the prompts
 3. Call 17649 for further assistance.

BURS, collecting for progress